

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 27, 2025
5:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:30 pm to 4:55 pm to discuss personnel, contract negotiation, litigation and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Harlan Shober, and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Steven Horvath, Chief of Police, Jennifer Slagle-Director of Engineering and Planning Parks and Recreation Director, Angela O'Conner; Ashley Neptune-Township Engineer Jamie Rozzo, Recording Secretary; ABSENT: Ed Jeffries, Public Works Director

VISITORS TIME

1. Proclamation Recognizing Scott Becker, Pennsylvania Trolley Museum Executive Director

The board read a proclamation recognizing Mr. Becker. They thanked him for his many years of service at the Trolley Museum. He has done an outstanding job building the museum to what you see today. Chartiers had a great working relationship with Mr. Becker and is happy the Trolley Museum is located within the township. They wished him the best in his retirement.

Mr. Becker thanked the board and Chartiers Township for being so supportive and for their help and consideration over the years. Chartiers has been a huge help, and the Trolley Museum is happy to be apart of Chartiers Township. Mr. Becker will still be volunteering at the Trolley Museum.

Lark Altman Summerfield HOA representative asked if the board could investigate the overgrown landscape near the entrance to Moniger Heights.

Public Works will look at this item and trim anything that may be in the public right of way. Anything not in the right of way is the property owner's responsibility.

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Holding Tank Agreement for 108 Gretna Road, conditional upon receipt of the appropriate financial security. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to **TABLE** the modification request from Summerfield Woods, LP from approved land development plan dated June 27, 2017, as it is not required per, §293-19 B.5., Design Criteria for Stormwater Management Controls of Chapter 293 of the Chartiers Township Code of Ordinances, Stormwater Management until the August 12, 2025 meeting. All Supervisors voted yes. The motion carried 3-0.
3. Pennsylvania Trolley Museum Sketch Plan- The Trolley Museum went over a sketch plan for their records building located in Chartiers Township. This is preliminary but it gives the board an idea of the future. They would like the Township to consider vacating a portion of Reliance Drive. The Township express a concern regarding snow removal if they considered the vacation.

STAFF REPORTS: No Reports

SUPERVISOR REPORTS: No Reports

Mr. Wise
Mrs. Kolovich
Mr. Shober

APPROVAL OF MINUTES

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Regular meetings of April 8, 2025, and April 22, 2025, as presented. All Supervisors voted yes. The motion carried 3-0.

OLD BUSINESS:

1. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve Pay Application No. 1 from Morgan Excavating for the 2025 Road Program Contract in the amount of \$302,380.40 as recommended by the Township Engineer in his letter dated May 20, 2025. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Lillian McMillen for the position of Temporary Summer Laborer in the Public Works Department as recommended by the Public Works and Township Manager, conditional upon a pre- employment drug screening. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Brandon Robaugh for the position of Temporary Summer Laborer in the Public Works Department as recommended by the Public Works and Township Manager, conditional upon a pre- employment drug screening. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Dakota Goodman for the position of Temporary Summer Laborer in the Public Works Department as recommended by the Public Works and Township Manager, conditional upon a pre- employment drug screening. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to appoint Matt Stephens to Chartiers Township Parks and Recreation Board for a two (2) year term to fill the unexpired term of Helaina Teahan until the first Monday in January 2027. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Police Services Agreement with All-Clad Metalcrafters LLC for a seconds sale to be held June 27 and 28, 2025 at the Washington County Fairgrounds as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the deduct meter request from Erric Nichols for two (2) sewer deduct meters at 508 Furlong Court, Washington, PA 15301, conditional upon inspection via public works. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the deduct meter request from Andrea and David Kalina for a sewer deduct meter at 104 Piatt Estates Drive, Washington, PA 15301, conditional upon inspection via public works. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

General: \$38,268.64; Act 13 Fund: \$27,380.40; Rev Gaming Fund: \$425.00;
Eng. Rev. Escrow Fund: \$8,781.75; Sewer Fund: \$100,490.68; Capital
Reserve Fund: \$2,044.66; Liquid Fuels Fund: \$290,963.00; Comm. Center.
Oper. Fund: \$277.50; Payroll Fund: \$4,756.02; 2024 Bond Issue: \$15,892.07

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2025 Sewer Rehab-No Update.
2. 2025 Road Program -No Update.
3. Barnickel and Country Club -Waiting for response from PennDOT.
4. WEWJA Items
 - a. Arden Pump Station-No Update.
 - b. Arden Mines Sewage Project -The township needs to schedule a meeting with Pennvest.
 - c. WEWJA Act 537 -Update needed from Harshman.
5. Summerfield Woods Punchlist-An updated punch list has been requested.
6. Western Avenue Sewer Project-This item is moving forward.
7. Parks and Recreation Opportunities
 - a. Pickleball Court Development-Gateway is waiting for the signed contract from the contractor.
 - b. DCNR Grant Discussion took place on this item. A Mustang Field is looking like the best option currently. The Bronco Field option is cost prohibitive.
 - c. Bingo-June Bingo will be benefiting Chartiers Football Boosters.
 - d. Community Day-June 29, 2025, will be Chartiers Community Day.
8. 2024 Bond Issue
 - a. Municipal Building Renovations-The township is waiting for the updated plans for review. This project is moving along.
 - b. Window Replacement-This item is on hold until we start with other renovations.
9. Public Works Projects
 - a. 160 Meddings Road Water-Public Work is working on this item.
 - b. Wylie Ave/Cherry Ave/ Glass Alley -This is complete.
 - c. Arthur Road Stormwater-Up next.
 - d. Arthur Road Sewer Extension -Up next.
10. Summer Laborers/My Work Initiative-The Township hired three temporary summer help. My work initiative was able to provide the township with 20 hours and four people for a limited time this summer.
11. Silver Maples Overflow Parking-Jen Slagle is working on the layout for review.
12. American Spirit Grant Opportunity-The Washington County Tourism Board is funding a grant for up to \$25,000 for the PA 250th Anniversary. Jodi has asked the board to start brainstorming for this grant opportunity.

13. Wylie Avenue Bus Stop Complaint-The business manager from Chartiers School District met with the bus company at Wylie Ave. Bus Stop. They have determined this is the safest spot to have the children meet for the bus in this area. The Township and School have exhausted their options on this issue. The bus stop will stay in the same location.
14. May 21 Storm- It has been confirmed an F1 tornado touched down in Chartiers Township. Chartiers Emergency Coordinator has taken damage reports in case they are needed.

PUBLIC COMMENT: None

ADJOURNMENT:

Time: 6:02 pm

Jamie Rozzo – Recording Secretary

Secretary, Frank Wise Jr.